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# UNIVERSITY OF MICHIGAN.

# BY-LAWS

OF THE DEPARTMENT OF

# SCIENCE, LITERATURE AND THE ARTS,

ADOPTED BY THE BOARD OF REGENTS, AND ORDERED PRINTED,

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# BY-LAWS.

CODE OF RULES AND REGULATIONS for the Government of the Department of Science, Literature and the Arts in the University of Michigan.

## CHAPTER I.

### OF THE FACULTY AND THEIR DUTIES.

1. The President and Professors now or hereafter appointed shall constitute the Faculty of this Department and shall be styled the Faculty of Science, Literature and the Arts.

2. The immediate government of the Department shall be vested in the Faculty, and it shall be their duty to direct and instruct the students in the several branches of learning taught in this Department, to encourage them in the acquisition of knowledge and the practice of virtue, to counsel and warn the offending, and faithfully and impartially administer the laws established by the Regents.

3. The President of the University shall preside at Commencements, Junior Exhibitions and regular meetings of the Faculty, and have power to call special meetings whenever in his judgment necessary, or upon application of any two Professors. He shall also make annually to the Regents a report upon the condition of the University.

4. At all meetings of the Faculty a majority of the acting Professors shall constitute a quorum. In the absence of the President, a President pro tem. shall be appointed by the Faculty. The presiding officer shall be always entitled to vote.

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5. The Faculty shall annually appoint a Secretary who shall keep a record of all their proceedings. He shall also keep a book in which shall be registered the time of entrance, name and residence of each student, with the name and residence of his parent or guardian if a minor, and the time and circumstances of his leaving the University.

6. Any member or members of the Faculty may at any time communicate with the board of Regents, on matters pertaining to the interests of the University.

## CHAPTER II.

### OF THE SYSTEM OF INSTRUCTION AND EXAMINATIONS.

1. The selection of the text books used in any department shall be made by the Professor in charge of that department, but shall be liable to the revision of the Faculty and Regents.

2. The arrangement of the studies and the appointment of all the exercises connected therewith, shall be under the direction of the Faculty, liable to the revision of the Board of Regents.

3. There shall be, each term, a public examination of all the classes on the studies by them respectively pursued during the term, and note shall be taken by the several members of the Faculty, and such members of the Board of Regents as may be present, of the standing of each student, as evinced by his several examinations. At the close of the examination, the Faculty shall meet and determine by formal vote, what students shall be permitted to pass on to the studies of the next term, and no one shall so pass until he has received from the Faculty a notification of his standing, authorizing him to proceed with his class.

4. The examination upon each subject of study shall be conducted by the officer under whose direction the study was pursued.

## CHAPTER III.

### OF ADMISSION INTO COLLEGE.

1. Every candidate for admission shall present satisfactory evidence of good moral character, and when coming from another

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collegiate institution shall exhibit a certificate of honorable dismission.

2. No candidate shall be admitted to the Freshman class under fourteen years of age, nor to any advanced standing, without a proportional advancement in age.

3. Every candidate for admission to the Freshman class shall pass an examination satisfactory to the Faculty, in the preparatory studies, as published in the last previous catalogue, and every applicant for an advanced standing shall be examined, not only in the preparatory course, but also in all the previous studies of the class which he proposes to enter.

4. Every student admitted to recitation shall be considered, by virtue of his connection with the University, as entering into an engagement to observe all the rules and regulations established for the government of the Department.

5. The course prescribed, upon his arrival, to a candidate for admission is as follows:

1st. He shall present himself, with his credentials, to the President or President pro tem., who, if he approves the applicant's papers, will return a certificate accordingly.

2d. The President's certificate shall entitle the applicant to examination by the appropriate Professors, in the required preparatory studies, upon passing which he shall receive from each examining officer a certificate accordingly.

3d. The applicant shall then present his examination certificates to the Steward, to whom he shall pay his initiation fee and other dues, and for which payment he shall receive the Steward's receipt.

4th. Upon first entering upon his recitations in each study, he shall exhibit to the Professor the Steward's receipt, which shall be evidence that he is entitled to all the privileges of the Department.

5th. As soon thereafter as requested by the President, he shall write in the Matriculation book his name and age, and the place of abode of his parent or guardian.

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## CHAPTER IV.

### OF THE DUTIES OF STUDENTS.

1. There shall be daily morning and evening prayers at such hours as the Faculty may consider most convenient and proper, and all the students are required to be present at these religious exercises.

2. Each student is required to attend divine-worship every Sabbath, under the direction of his parent or guardian.

3. Every absence from a weekly exercise shall be considered as equivalent to *two* absences from a daily exercise.

Every deficiency in a weekly exercise shall be considered equivalent to *one* absence from a daily exercise.

Every absence from prayers shall be considered equivalent to *one* absence from a daily recitation.

Every instance of tardiness or deficiency at a daily exercise shall be reckoned at one half as much as an absence.

4. Whenever the unexcused absences, failures or tardinesses of any student shall have amounted to *five* absences from a daily exercise, his parent or guardian shall be informed of the fact, and when such account amounts to ten absences from a daily exercise, he shall be considered as dismissed by his own act.

5. Leave of absence from College prayers, church or recitations, must be obtained beforehand, otherwise a satisfactory reason for not doing so must accompany the subsequent excuse, or such excuse for said absence cannot be entertained.

6. All excuses for delinquencies shall be handed in in writing to the Faculty, at their weekly meeting, and the delinquencies of any student failing to do this shall be recorded as unexcused.

7. No student shall be excused for absenee at the commencement of the term without a satisfactory reason, rendered in writing by his parent or guardian.

8. No student shall leave town during a term without obtaining permission of the President.

9. No student shall be excused to return home unless at the written request of his parent or guardian.

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10. No student shall put himself under the instruction of any individual not belonging to the Faculty, without their permission.

11. No invitation shall be extended by the students to any person to deliver any public address, without the previous approbation of the Faculty.

12. No student shall be allowed to play cards, or practice any species of gambling, within the college buildings; and the drinking, or bringing to the buildings to be drunk, of any intoxicating drinks is prohibited. The possession of fire-arms or gunpowder is also forbidden.

## CHAPTER V.

### OF FEES, RENTS, DAMAGES AND FINES.

1. Every student, on entering college, shall be required to pay the sum of ten dollars as an initiation fee.

2. Every occupied study shall be assessed the sum of five dollars per term. Not more than two students shall be permitted to occupy the same study.

3. Every student shall, upon the first day of each term, or before the first regular meeting of the Faculty, pay to the Steward all charges made against him, or failing to do so he shall be debarred the privileges of the University. The Steward's receipt in full shall in all cases entitle the student to enter upon the exercises of his class.

4. All damages occurring to the University property shall be assessed upon the students in the manner hereinafter specified. Damages under five dollars shall be assessed by the Steward; damages over five dollars shall be assessed by the Faculty.

5. If any student or students shall have committed any willful or intentional damage, they shall be liable each to a fine of three dollars, and to any other college punishment which the Faculty may judge the circumstances of the case require.

6. Fines shall be imposed for other misdemeanors as follows:

1st. For taking up or causing to be taken up any ashes in any other receptacle than that provided by the Steward, five dollars.

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